


PULSE LEVY PROCEDURES

- All pulse buyers are responsible for deducting a levy of  **0.67% of the gross value** of sale from any payments made to producers for **all Saskatchewan grown** pulse crops. In reference to provincial and national borders – your reasonable judgment regarding the producer’s integrity is required in determining where to submit the Levy.
- The levy is subject to GST. Please collect and remit GST with the levy.
- The levy is deducted **only once** from a pulse crop. Company-to-company sales are not subject to the levy, provided the levy was deducted from the producer from which the crop originated.
- All pulse crops **are** subject to the levy. (i.e. grown for seed, feed, food or any other purpose)
- Please submit levy deducted from producers by the 20th day of the month following the month in which the pulse crops were purchased.
- Please include the following information with the levy submission:
 - **Producer CWB permit book number, if available**
 - **Producer last name, full first name and/or company name**
 - **Producer address including postal code**
 - **Producer telephone number**
 - **Producer e-mail address**
 - **Gross value of the purchase**
 - **Total amount being remitted for each purchase**
 - **Month of purchase**
 - **Crop type: Edible Yellow Peas, Edible Green Peas, Feed Peas, Green Lentil, Red Lentil, French Green Lentil, Other Lentil, Beans, Faba beans, Soybeans, Kabuli Chickpeas, Desi Chickpeas, B90 Chickpeas, Other Pulses. Please use crop type codes as shown on the Report Format Instruction Sheet.**

*****PLEASE SUBMIT A REPORT EVEN IF THE LEVY AMOUNT IS ZERO*****

Contact Shelly with any questions 306-668-0590 or sweber@saskpulse.com



**REGISTRATION FORM
2016-2017**



As a purchaser of Saskatchewan-grown pulses, “a regulated product under Saskatchewan’s Agri-Food Act 2004”, we hereby file for registration as required under the Act. We state that we will comply with the Act, the Pulse Crop Development Plan Regulations, and the Saskatchewan Pulse Crop Development Board Orders. **IF YOU DO NOT PURCHASE SASKATCHEWAN PULSES DIRECTLY FROM THE PRODUCER, PLEASE SEE PAGE 2****

COMPANY CONTACT INFORMATION

Company Name		
Mailing Address		
Town, Village or City	Province/State	Postal Code/Zip Code
Telephone	Fax Number	E-mail Address
Website	Additional Information	
PRIMARY - Contact Person Name and Title (to be used for SPG invitations, special events, etc.)		
Telephone	Fax	Email Address
Additional Information/Comments		
LEVY COLLECTION - Contact Person Name and Title		
Telephone	Fax	E-mail
Additional Information/Comments		
PURCHASES - Contact Person Name and Title (this contact telephone number and email will be published on the SPG website and in the PulsePoint magazine)		
Telephone	Fax	Email Address
Additional Information/Comments		



**REGISTRATION FORM
2016-2017**



TYPE OF COMPANY

PLEASE CHECK ALL THAT APPLY

- PROCESSOR BUYER BROKER EXPORTER
 PROCESSOR (ORGANIC) BUYER (ORGANIC) BROKER (ORGANIC) EXPORTER (ORGANIC)

PULSE CROPS PURCHASED

PLEASE CHECK ALL THE PULSE CROPS YOUR COMPANY PURCHASES:

- Edible Yellow Peas Edible Green Peas Feed Peas Desi Chickpeas Kabuli Chickpeas
 B90 Chickpeas Green Lentils Red Lentils French Green Lentils Other Lentils
 Beans Faba beans Soybeans Other Pulses

*****IF YOUR COMPANY DOES NOT PURCHASE SASKATCHEWAN GROWN PULSE CROPS DIRECTLY FROM THE PRODUCER, PLEASE COMPLETE THE BOX BELOW AND FAX BACK TO SASKATCHEWAN PULSE GROWERS.*****

I CERTIFY THAT _____

(Company Name)

**DOES NOT
PURCHASE SASKATCHEWAN GROWN PULSE CROPS DIRECTLY FROM PRODUCERS.**

Name and Title

Authorized Signature

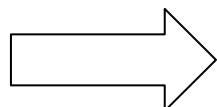
Date

I WARRANT THAT THE INFORMATION PROVIDED IN THIS FORM IS CORRECT AND I AM AUTHORIZED TO BIND THE PURCHASER IDENTIFIED IN THIS FORM

Name and Title (Please Print)

Signature

Date



**PLEASE RETURN BOTH PAGES VIA FAX OR E-MAIL TO
FAX: 306-651-3043 or sweber@saskpulse.com**



Saskatchewan Pulse Growers Monthly Levy Remittance Form

Month

Year



PULSE LEVY REMITTANCE = (Gross Value of Purchase x **0.67%) + 5% GST**

Total Gross Purchase	Levy @ 0.67%	GST @ 5%	Total Remittance (Levy plus GST)

COMPANY NAME: _____
 COMPANY ADDRESS: _____

CONTACT NAME: _____
 CONTACT PHONE: _____
 CONTACT EMAIL: _____

DATE DUE: 20th of the month following the month in which the pulses are purchased.

PLEASE MAKE CHEQUE PAYABLE TO: Saskatchewan Pulse Growers

Forward Cheque and Report to:

**Saskatchewan Pulse Growers
 207-116 Research Drive
 Saskatoon, SK S7N 3R3
 Fax: 306-651-3043
 sweber@saskpulse.com**

DATE SUBMITTED: _____



207 - 116 Research Drive
Saskatoon, Saskatchewan
Canada S7N 3R3

Telephone: (306) 668-5556
Facsimile: (306) 668-5557
www.saskpulse.com

REPORT FORMAT INSTRUCTION SHEET

Excel File Format

Below are the column headings required for exporting data in Microsoft Excel format:

- ❖ Producer Number (CWB Permit Book #) if available
- ❖ Full Name/Company Name
- ❖ Last Name
- ❖ First Name
- ❖ Address
- ❖ City
- ❖ Province
- ❖ Postal Code
- ❖ Telephone Number
- ❖ E-mail address
- ❖ Gross Value of Purchase
- ❖ Total (Levy + GST)
- ❖ Crop Type

GL = Green Lentil

FGL = French Green Lentil

EYP = Edible Yellow Peas

EGP = Edible Green Peas

BE = Beans

KC = Kabuli Chickpeas

SO = Soybeans

RL = Red Lentil

OL = Other Lentil

FP = Feed Peas

B90 = B90 Chickpeas

DC = Desi Chickpeas

FA = Faba beans

OT = Other Pulses

Please submit the Excel report format to: sweber@saskpulse.com

Contact Shelly with any questions - 306-668-0590